

Title: Scrutiny Panel on Support for the Retail **Sector** 1 March 2012 Date: Time: 6.00pm **Jubilee Library, Conference Room 2** Venue Members: **Councillors:** Mitchell (Chair) MacCafferty C Theobald Contact: Sharmini Williams **Scrutiny Officer** 29-0451 sharmini.williams@brighton-hove.gov.uk

Scrutiny Verview &

<u>E</u>	The Town Hall has facilities for wheelchair users, including lifts and toilets			
2	An Induction loop operates to enhance sound for anyone wearing a hearing aid or using a transmitter and infra red hearing aids are available for use during the meeting. If you require any further information or assistance, please contact the receptionist on arrival.			
	FIRE / EMERGENCY EVACUATION PROCEDURE			
	 If the fire alarm sounds continuously, or if you are instructed to do so, you must leave the building by the nearest available exit. You will be directed to the nearest exit by council staff. It is vital that you follow their instructions: You should proceed calmly; do not run and do not use the lifts; Do not stop to collect personal belongings; 			
	 Once you are outside, please do not wait 			
	immediately next to the building, but move			
	some distance away and await further			
	instructions; and			
	Do not re-enter the building until told that it is safe to do so.			

AGENDA

Part One Page

- 5. Procedural Business
- **6.** Chairs communications
- 7. Witnesses

6pm John Kean – The Guarana Company, Sydney Street, North Laine

6.20pm – Soozie Campbell, Brighton Business

6.40pm – Martin Randall – Head of Planning & Public Protection – Brighton & Hove City Council

8. Any other business

Last meeting date:

Tuesday 6 March, 4.30pm, at Hove Town Hall, Committee Room 3.

The City Council actively welcomes members of the public and the press to attend its meetings and holds as many of its meetings as possible in public. Provision is also made on the agendas for public questions to committees and details of how questions can be raised can be found on the website and/or on agendas for the meetings.

Agendas and minutes are published on the council's website www.brighton-hove.gov.uk. Agendas are available to view five working days prior to the meeting date.

Meeting papers can be provided, on request, in large print, in Braille, on audio tape or on disc, or translated into any other language as requested.

For further details and general enquiries about this meeting contact Sharmini Williams, (01273 29-0451 – email sharmini.williams@brighton-hove.gov.uk) or email scrutiny@brighton-hove.gov.uk

Date of Publication – Monday 27 February 2012